POZNAN UNIVERSITY OF TECHNOLOGY

EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

COURSE DESCRIPTION CARD - SYLLABUS

Course name
Library services [S1TCh2>SB]

Course

Field of study
Chemical Technology

Year/Semester
1/1

Area of study (specialization)
–

Profile of study
general academic

Level of study
first-cycle

Course offered in
Polish

Form of study
full-time

Requirements
compulsory

Number of hours

Lecture
1

Laboratory classes
0

Other
0

Tutorials
0

Projects/seminars
0

Number of credit points

0,00

Coordinators

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Lecturers

Prerequisites

A student starting the Library training course should have basic skills in using a computer and the Internet.

Course objective

Providing students with basic information about the organization of work of the PUT Library and the service offer. The need to educate first-year students in the ability to use the information resources of their own library and the resources of other libraries in the country and abroad.

Course-related learning outcomes

Knowledge:
1. Student knows organization of library collections.
2. Student knows principles of using printed and electronic library collections.
3. Student knows principles of availability printed and electroniclibrary collections outside and in the reading rooms.
4. Student knows priciples of obtaining missing library materials from other libraries.

Skills:

1. Student is able independently search for needed information data (lecture books, articles, monographs), browse online catalogues, data bases and the Internet. K_U01

Social competences:
1. Student is aware of existence and creation of national and international library catalogues and bibliographic data bases.K_K01

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Programme content

Knowledge of the services and principles of operation of the PUT Library.

Course topics

1. General information about the functioning of the PUT Library.
2. General information about the PUT Library collections and their accesibility.
3. Online catalogue of the PUT Library.
4. Principles of sharing library collections outside.
5.Principles of sharing books, journals, standards and other library materials available on site.
6. Principles of working interlibrary orders.
7.Services offered by the PUT Library: rooms for team and individual work, laptops and tablets on demand, stands for students with disabilities.

Teaching methods

Subject tutorials: multimedia presentation, tour of the PUT Library.

Bibliography

Basic:
PUT Library information system.

Additional:
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Breakdown of average student's workload

	Hours	ECTS
Total workload	2	0,00
Classes requiring direct contact with the teacher	1	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	1	0,00